

Arrangements for remote learning 11-18: January 2021

Teaching and learning

All Senior School and Sixth Form students will continue to follow a full timetable of lessons: instructions for each lesson will be posted via Google Classroom and students should be ready to join in with Google Meet sessions as directed by their teachers during lesson time (as per their usual timetable) or to complete the work set. Teachers will be providing regular opportunities for feedback, either via Google Meet or in written form. Students should continue to check their email on a daily basis as some individual contact between teachers and students will take place thus.

In order to simplify the staggered timetable structure we have needed to operate in school, all year groups will, for the duration of the period of remote learning, follow the timings below with common breaks and lunchtime:

Tutor period	08:30 - 08:55
Period 1	09:00 - 09:35
Period 2	09:40 - 10:15
Break	10:15 - 10:35
Period 3	10:35 - 11:10
Period 4	11:15 - 11:50
Lunch (Period 5)	11:50 - 12:35
Period 6	12:35 - 13:10
Period 7	13:15 - 13:50
Break	13:50 - 14:10
Period 8	14:10 - 14:45
Period 9	14:50 - 15:25
Clubs (Period10)	15:30 - 16:00

Please note that these timings are unchanged from last term for students in Years 7, 8 and 12.

Use of Google Meet

Google Meet will be used where appropriate to deliver live, interactive content: this might take the form of whole-class explanation at the beginning of a lesson, act as a means of checking in on students' progress on a task during the course of a lesson, or facilitate discussion in small-group breakout rooms. Sometimes the entire lessons will be taught live, but at other times independent work will be set for students to attempt. Often there will be a combination of these two approaches.

The default position is that students should have their camera and microphone turned off when joining a lesson or a tutor consultation via Google Meet. They should, however, be prepared to switch their microphone and/or camera on if requested by the teacher to do so, for example when responding to a question. As such students should be dressed appropriately and have an appropriate background during all lessons.

Pastoral care

For Senior School students there will continue to be a morning tutor period from 08:30-08:55. All students will be required to join a Google Meet for their tutor group and will be registered each morning at 08:30. Thereafter, tutors will make arrangements to hold Google Meet sessions with members of their tutor group either individually or in small groups at a frequency of at least once per week. There will also from time to time be PSHE content delivered by tutors in this slot as well as year and school assemblies.

All parents will be given the option of a phone call or Google Meet with their child's tutor by the end of the second full week of term (Friday 22nd January) to check in on the adjustment to remote learning.

For Year 12 students, one of their usual timetabled weekly form group meetings will continue to run from 08:30-08:55 via Google Meet. Their tutor will contact them to confirm which day of the week this will take place. The second of their usual timetabled weekly form group meetings will be reserved for one to one appointments with their tutor as and when required.

Year 13 students will continue to meet with their tutor for one to one appointments on a fortnightly basis. Their tutor will contact them if the timings need to be changed.

The Sixth Form assembly programme will continue to run on Mondays from 08:30-08:50 and students will be contacted by email in advance each week to notify them if they are expected to attend.

Clubs

The programme of clubs that operated last term in the 15:30-16:00 slot will be amended but will operate in as full a fashion as possible throughout. In particular, academic support and extension sessions will run, but we also intend to offer co-curricular activities as well. Full details will be circulated separately with this programme commencing on Monday 11th January.

Individual Music and Drama lessons

Instrumental and singing lessons and LAMDA speech and drama lessons will continue to run remotely. Teachers will be in touch with individual lesson arrangements.

PE/Games lessons

Recognising the crucial importance of physical activity and a break from screen time, we will continue to offer a full timetable of PE/Games lessons, with every lesson consisting of a live element via Google Meet. The lessons will be a combination of fitness sessions, challenges with a sports focus and skills-based sessions. All lessons will have a main focus of physical activity.

Enrichment (Years 10-12)

In many cases Enrichment activities on Tuesday and Thursday afternoons will continue to run remotely; this is especially true for academic sessions. In the case of some sporting options that cannot run as before, e.g. badminton, there will be a live fitness circuit based session as an alternative. Other subject areas may be slightly altered but will be based on the subject students had signed up for, e.g. Art printmaking will instead be Mindfulness drawing.

Please note that Enrichment is optional (but very much encouraged) for Year 13 students this term. Unless students have signed up, they will not be expected to attend.