

Parent Guide to Remote Teaching - Reception to Year 6

September 2021 Update

This procedure is a guide for parents in the event that the Stephen Perse Foundation is required to remotely teach their students. Please note that these remote teaching procedures apply in the event of students or staff having to remain at home because they are self isolating. They do not apply if the pupil or staff member is unwell.

Facilitating Remote Teaching

The Stephen Perse Foundation will continue, to the best of its ability, to provide an educational experience for its students. We will use the digital technologies and communication network that the school already has to enable us to deliver remote teaching and learning. This is primarily focused around the use of Google Education Suite, including Google Meet, Google Classroom and Tapestry.

Our peripatetic music teachers will be following this guidance and will aim to continue teaching music via Google Meet where possible. Parents or students will be contacted via email to establish suitable teaching times.

In the case of individual students being unable to attend school due to isolation following government guidance but are fully well (e.g. self isolating due to being a confirmed case), they will still have access to their class resources and activities.

Kindergarten and Reception

In the event of a pupil in isolation the weekly plan of activities for Kindergarten and Reception will be shared on Tapestry at the beginning of each week. Your child's key person or Class teacher will be in contact with you during the week via Tapestry to check if you are able to access the plan and to see if your child is engaging with some of the activities. There will not be any live teaching as the majority of pupils will be in school.

Years 1-6

Pupils will not receive live teaching, as the majority of pupils will be in school, but they will have access to tasks in Google Classroom. In the event of a pupil being in isolation, and remaining well enough to access work, staff will facilitate this by ensuring that their lessons' content is posted online in the relevant Google Classrooms. All Google Classroom posts for each day will be posted between 8:00am and 8:15am so that pupils and parents can access them throughout the day. These posts will be clearly dated and named to support pupils and parents at home to locate them easily in Google Classrooms.

For Music, Forest School, PE, Drama and CDE, where activities are practically based, a series of tasks will be set in each pupil's relevant Google Classroom that can be accessed and used in the event of a child not being in school.

For all other lessons teaching slides and activities will be posted to Google Classroom for every lesson each day with the exception of form and library. Remote pupils can then access these resources at home according to their usual teaching timetable. Pupils will be able to submit work for feedback via Google Classroom.

Safeguarding arrangements

The Foundation's Safeguarding and Child Protection Policy details the Foundation's safeguarding arrangements, including during periods of remote teaching.

Parents are ultimately responsible for the immediate safety of their child during remote teaching. However, staff will act on any concerns that they have and ensure that they adhere to all of the same principles we usually apply when students are physically in school. Where regular contact is not occurring during live teaching, class teachers will seek to set up regular Google Meetings with pupils to ensure all is well.

Parental Role

For remote teaching to be most effective for pupils who are not in school it is expected that an adult will support pupils, by being on hand to give support if they require it.

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